

RESOLUTION # 23-132

RESOLUTION OF PASSAIC VALLEY WATER COMMISSION

**RESOLUTION TO ENTER INTO ASSIGNMENT OF CONTRACT AND NOVATION
AGREEMENT FOR CONTRACT NO. 22-Q-07
ENTITLED "ENGINEERING SERVICES FOR REVIEW OF DEVELOPER SITE PLANS,
REFINEMENT OF STANDARD OPERATING PROTOCOLS AND ASSISTANCE WITH
MANAGEMENT OF COMMISSION'S MASTER PERMIT WITH THE NJDEP"
AND CONTRACT EXTENSION WITH
H2M ARCHITECTS AND ENGINEERS**

DATE OF ADOPTION: SEPTEMBER 27, 2023

Introduced by Commissioner: **RIGO SANCHEZ**

Seconded by Commissioner: **CARMEN DE PADUA**

WHEREAS, Passaic Valley Water Commission ("PVWC") has solicited and awarded for professional services (or extraordinary unspecifiable services) Contract No. 22-Q-07 entitled "Engineering Services for Review of Developer Site Plans, Refinement of Standard Operating Protocols and Assistance with Management of Commission's Master Permit with the NJDEP" under Resolution 22-107 on October 26, 2022, to Crew Engineers, Inc. ("Crew") of Butler, New Jersey; and

WHEREAS, Crew has, and continues to, provide professional services related to the Project consistently, reliably, efficiently, and effectively on an as-needed basis with the Contract commencing on October 26, 2022; and

WHEREAS, under the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. as amended April 17, 2000 (the "Act"), certain discretionary provisions enabled under said Act, including extensions to existing contracts pursuant to N.J.S.A. 40A:11-15 (16) (the LCPL), were subsequently adopted by PVWC; and

WHEREAS, the PVWC seeks to extend the Project thereby setting a new expiration date of December 31, 2023; and

WHEREAS, Crew was purchased by H2M Architects and Engineers ("H2M") on January 27, 2023; and

WHEREAS, H2M has requested that PVWC enter into Assignment of Contract and Novation Agreement for said contract; and

WHEREAS, H2M has submitted all required paperwork pursuant to the State of New Jersey Purchasing Laws as attached in **Exhibit A**; and

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby authorizes and awards a contract extension to the terms as set forth hereinabove; and

2. That PVWC enters into the Assignment of Contract and Novation Agreement as attached hereto; and
3. That appropriate officers of the Commission are hereby authorized and directed to execute this Contract extension as set forth hereinabove and implement the terms of this extended Contract in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Contract extension and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution.
4. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
SANCHEZ, R.	<u>X</u>	___	___	___
COTTON, R.	<u>X</u>	___	___	___
DEPADUA, C.	<u>X</u>	___	___	___
KOLODZIEJ, J.	<u>X</u>	___	___	___
LEVINE, J.	<u>X</u>	___	___	___
VAN RENSA LIER, R.	___	___	___	<u>X</u>
FRIEND, G.	<u>X</u>	___	___	___

Adopted at a meeting of Passaic Valley Water Commission.



President
GERALD FRIEND

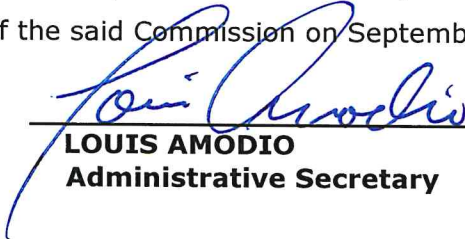


Secretary
RUBY N. COTTON

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on September 27, 2023.



LOUIS AMODIO
Administrative Secretary

EXHIBIT A

August 31, 2023

VIA FEDEX/EMAIL

Mr. Patrick Porcaro, P.E.
Director of Engineering
Passaic Valley Water Commission
1525 Main Avenue
Clifton, NJ 07011

**Re: Engineering Services for Review of Developer Site Plans, Refinement of Standard Operating Protocols and Assistance with Management of Commission's Master Permit with the NJDEP PVWC Project No. 22-Q-07
H2M Proposal. No.: LP231050**

Dear Mr. Porcaro:

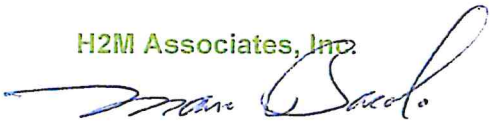
H2M respectfully requests that the Passaic Valley Water Commission (PVWC) assign the referenced project (22-Q-07) to H2M Associates, Inc. Enclosed, for your review and use, is a suggested Assignment of Contract and Novation Agreement. Please advise if you have another form that you prefer.

As you know, 22-Q-07 was awarded to Crew Engineers, Inc. (Crew) on October 26, 2022 and will expire on October 25, 2023. As you also know, H2M acquired Crew on January 27, 2023. As part of the transition plan, Crew is in the process of requesting that ongoing contracts be assigned to H2M.

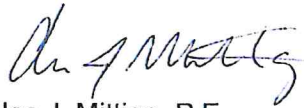
Enclosed with this request are H2M's Statement of Ownership, Conflict of Interest Certification, Disclosure of Investment Activities in Iran, Schedule of Political Contributions/Donations, Affirmative Action Compliance Notice, Certificate of Employee Information Report, Business Registration Certificate, W9, and sample Certificate of Insurance.

H2M appreciates the opportunity of presenting this request to PVWC, and we look forward to being of service on this project. Please advise us if you need additional forms or information in order to accomplish the assignment of this project.

Very truly yours,


H2M Associates, Inc.

Mauro M. Bacolo, P.E.
Vice President



Alec J. Mittiga, P.E.
Assistant Vice President

Enclosure

Assignment of Contract and Novation Agreement

This Assignment and Novation concerns the Contract awarded on October 26, 2022 related to PVWC Project No. 22-Q-07 (the "Contract") (attached as **Exhibit A** hereto) between **Crew Engineers, Inc.** (the "Assigning Party") and **Passaic Valley Water Commission** (the "Remaining Party"), and intends to effect transfer of rights and responsibilities from the Assigning Party to **H2M Associates, Inc.** (the "Receiving Party") (the Assigning Party, Remaining Party, and Receiving Party collectively referred to as the "Parties").

WHEREAS the Assigning Party and the Remaining Party entered into the Contract, and each has partially performed its obligations thereunder,

WHEREAS the Assigning Party wishes to transfer, and the Receiving Party wishes to accept, not only the Assigning Party's rights under the Contract but also the Assigning Party's obligations under the Contract, and

WHEREAS the Remaining Party has no objections to such transfers and acceptances, it is now therefore mutually agreed by the Parties hereto that:

1. This Assignment and Novation shall become effective as of the date last signed below.
2. All of the existing and future rights and obligations of the Assigning Party under the Contract are hereby transferred to the Receiving Party, and the Assigning Party hereby abandons all existing and future claims to enforcement of such rights.
3. The Receiving Party hereby accepts all of the Assigning Party's existing and future rights and obligations under the Contract, accepts liability for all of the Assigning Party's previous performance under the Contract, and confirms its contractual obligations to the Remaining Party as if it were an original signatory of the Contract.
4. The Remaining Party hereby consents to such transfer and acceptance, releases the Assigning Party from its existing and future obligations under the Contract, releases the Assigning Party from its liabilities for previous performance to the extent such have been accepted by the Receiving Party, and affirms its owing all yet to be performed contractual obligations to the Receiving Party as if the Receiving Party were its original counterparty to the Contract.

Agreed:

Assigning Party
Crew Engineers, Inc.

Remaining Party
Passaic Valley Water Commission

Receiving Party
H2M Associates, Inc.

By: _____

By: _____

By: _____

Name: _____

Name: _____

Name: _____

Title: _____

Title: _____

Title: _____

Date: _____

Date: _____

Date: _____

PASSAIC VALLEY WATER COMMISSION

STATEMENT OF OWNERSHIP
(OWNERSHIP DISCLOSURE CERTIFICATION)

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

**This Statement Shall Be Included with
All Bid and Proposal Submissions**

Name of Business: H2M Associates, Inc.

Address of Business: 119 Cherry Hill Road, Suite 110, Parsippany, NJ 07054

Name of person completing this form: Sui Leong, P.E., LSRP, LEED AP Vice President

N.J.S.A. 52:25-24.2:

"No corporation, partnership, or limited liability company shall be awarded any contract nor shall any agreement be entered into for the performance of any work or the furnishing of any materials or supplies, unless prior to the receipt of the bid or proposal, or accompanying the bid or proposal of said corporation, said partnership, or said limited liability company there is submitted a statement setting forth the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.

If one or more such stockholder or partner or member is itself a corporation or partnership or limited liability company, the stockholders holding 10 percent or more of that corporation's stock, or the individual partners owning 10 percent or greater interest in that partnership, or the members owning 10 percent or greater interest in that limited liability company, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member, exceeding the 10 percent ownership criteria established in this act, has been listed.

To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest."

The Attorney General has advised that the provisions of N.J.S.A. 52:25-24.2, which refer to corporations and partnerships apply to limited partnerships, limited liability partnerships, and Subchapter S corporations.

This Ownership Disclosure Certification form shall be completed, signed and notarized.

Failure of the bidder/proposer to submit the required information is cause for automatic rejection of the bid or proposal

Part I

Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, sign and notarize at the end)
- ☐ Non-Profit Corporation (skip Parts II and III, sign and notarize at the end)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership
- ☐ Limited Liability Company
- ☒ For-profit Corporation (including Subchapters C and S or Professional Corporation)
- ☐ Other (be specific): _____

Part II

- ☒ I certify that the list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.

OR

- ☐ I certify that no one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or that no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be.

Sign and notarize the form below, and, if necessary, complete the list below.
(Please attach additional sheets if more space is needed):

H2M Associates, Inc. is a wholly owned subsidiary of H2M Architects, Engineers, Land Surveying & Landscape Architecture, D.P.C. No stockholder owns 10% or more of the stock of any class of H2M Architects, Engineers, Land Surveying & Landscape Architecture, D.P.C.

Name: _____

Name: _____

Address: _____

Address: _____

Part III - Any Direct or Indirect Parent Entity Which is Publicly Traded:

To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.

☐ Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

OR

☐ Submit here the links to the Websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

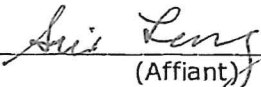
AND

☐ Submit here the relevant page numbers of the filings containing the information on each person holding a 10 percent or greater beneficial interest.

Subscribed and sworn before

me this 29th day of

August, 20 23
(Notary Public)

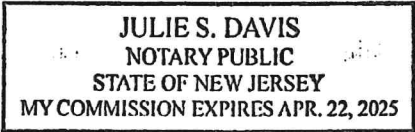

(Affiant)



Sui Leong, P.E., LSRP, LEED AP

Vice President
(Print name of affiant and title if applicable)

My Commission expires: _____

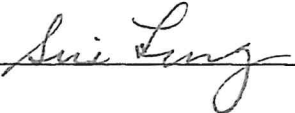


PASSAIC VALLEY WATER COMMISSION
REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES (OR EXTRAORDINARY
UNSPECIFIABLE SERVICES)

CONFLICT OF INTEREST CERTIFICATION

The undersigned certifies to Passaic Valley Water Commission ("PVWC"), County of Passaic, State of New Jersey, that in performing services to PVWC, He/She is aware of no circumstance that would constitute a conflict of interest, financial or otherwise, between Himself/Herself (or His/Her firm) and the interests of PVWC. The undersigned certifies that He/She has made a search of His/Her firm's client base and has executed this certification subsequent to such search.

The undersigned acknowledges this is a continuing certification, and shall remain in effect for the term of the services contained in the solicited request for proposal. I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are false, PVWC is free to terminate any professional services agreement entered into with the undersigned and/or His or Her firm.

Applicant's Signature: 

Applicant's Name and Title (Type in Below):

Sui Leong, P.E., LSRP, LEED AP Vice President

Type Name of Applicant's Firm (Type in Below):

H2M Associates, Inc.

Date: August 29, 2023

**PASSAIC VALLEY WATER COMMISSION
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**

Bidder Name: H2M Associates, Inc.

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX



I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR



I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities _____

Relationship to Vendor/ Bidder _____

Description of Activities _____

Duration of Engagement _____

Anticipated Cessation Date _____

Attach Additional Sheets If Necessary

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor/Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor/Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Signature Sui Leong

Date August 29, 2023

Print Name and Title Sui Leong, P.E., LSRP, LEED AP Vice President

This form is to be completed, certified and submitted prior to the award of contract.

**REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES (OR EXTRAORDINARY
UNSPECIFIABLE SERVICES)**

(Pursuant to Subsection 2.a. of Chapter 271 of P.L. 2005)

Schedule of applicable political donations by any contributor as defined in the "Fair and Open Process" Statute, N.J.S.A. 19:44A-20.4 et seq. for the 12 months prior to submission:

[illegible]

Sam Long
(Print name under line and sign above)

12

PASSAIC VALLEY WATER COMMISSION
REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES (OR EXTRAORDINARY
UNSPECIFIABLE SERVICES)

AFFIRMATIVE ACTION COMPLIANCE NOTICE
(N.J.S.A. 10:5-31 and N.J.A.C. 17:27)

GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful professional service entity (the "Vendor")'s requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

The Vendor shall submit to the Passaic Valley Water Commission ("PVWC"), after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the Vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division of Contract Compliance and distributed to PVWC to be completed by the Vendor in accordance with N.J.A.C. 17:27-4.

The successful Vendor may obtain the Employee Information Report (AA302) from PVWC during normal business hours.

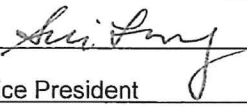
The Vendor must submit the copies of the AA302 (Employee Information Report) to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to PVWC, and the Vendor copy is retained by the Vendor.

The undersigned Vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned Vendor further understands that his/her Proposal/bid shall be rejected as non-responsive if said Vendor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

The undersigned Vendor also acknowledges that it has carefully reviewed the Form of Agreement required to be executed by PVWC and can comply with the terms set forth therein, to the extent applicable as said terms relate to Equal Employment requirements.

COMPANY: H2M Associates, Inc.

SIGNATURE:  PRINT NAME: Sui Leong, P.E., LSRP, LEED AP

TITLE: Vice President DATE: August 29, 2023

NOTE: NO CONTRACT CAN BE AWARDED WITHOUT THE SUBMISSION OF ONE OF THE ABOVE ITEMS FOR PROOF OF AFFIRMATION ACTION PLAN, COMPLETED AND SUBMITTED TO THE DEPARTMENT OF PURCHASING.

A CONTRACTOR'S PROPOSAL/BID MUST BE REJECTED AS NON-RESPONSIVE IF A CONTRACTOR FAILS TO COMPLY WITH THE REQUIREMENTS OF P.L. C127 WITHIN THE TIME FRAME.

Certification 3244

CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-May-2023 to 15-May-2026

H2M ASSOCIATES, INC
538 BROAD HOLLOW RD., 4TH FLR. EAST
MELVILLE NY 11747




ELIZABETH MAHER MUOIO
State Treasurer



STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: H2M ASSOCIATES, INC.
Trade Name:
Address: 119 CHERRY HILL ROAD, SUITE 110
PARSIPPANY, NJ 07054-1114
Certificate Number: 0068842
Effective Date: November 01, 1979
Date of Issuance: September 24, 2018

For Office Use Only:
20180924141046361

**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

H2M Associates, Inc

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

538 Broad Hollow Road, 4th Floor East

6 City, state, and ZIP code

Melville, NY 11747

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type.
See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

- -

or

Employer identification number

2 2 - 2 2 7 5 1 0 1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Patricia Dobkowski

Date ►

5/16/23

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Ins. Center 3780 Mansell Rd. Suite 370 Alpharetta, GA 30022	CONTACT NAME: Rebecca Egan	
	PHONE (A/C, No, Ext): 770-670-5355	FAX (A/C, No):
	E-MAIL ADDRESS: rebecca.egan@greyling.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Hartford Underwriters Insurance Company	
	INSURER B : Hartford Casualty Insurance Company	
INSURED H2M Architects + Engineers 538 Broad Hollow Road Melville, NY 11747	INSURER C : Markel American Insurance Company	
	INSURER D : Sentinel Insurance Company, Ltd.	
	INSURER E :	
	INSURER F :	
	NAIC #	
	30104	

COVERAGES

CERTIFICATE NUMBER: 23-24

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC OTHER:			20UUGAU9233	01/01/2023	01/01/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
D	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY			20UEGAU7896	01/01/2023	01/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☒ RETENTION \$10,000 ☒ OCCUR ☐ CLAIMS-MADE			20XHGYH2145	01/01/2023	01/01/2024	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	20WBGAT3285	01/01/2023	01/01/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Professional Liability			MKLM7PL0002380	01/01/2023	01/01/2024	Per Claim \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Location at 119 Cherry Hill Road, Parsippany, NJ 07054.

CERTIFICATE HOLDER	CANCELLATION
For Proposal Purposes Only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE D.H. Gilling