

PVWC REG. PUBLIC MTG. MINUTES

PUBLIC MEETING OF June 9, 2021

1. THE PUBLIC MEETING WAS CALLED TO ORDER AT 9:33 A.M. BY PRESIDENT RUBY N. COTTON. ON CALL OF ROLL, THE FOLLOWING COMMISSIONERS RESPONDED: CARMENN DEPADUA, RIGO SANCHEZ, JEFFREY LEVINE, JOSPEH KOLODZIEJ, RONALD VAN RENSALIER and GERRY FRIEND. A QUORUM WAS ESTABLISHED.

ATTENDING FROM THE COMMISSION'S EXECUTIVE STAFF WERE YAACOV BRISMAN, GEN'L COUNSEL, COMPTROLLER, YITZ WEISS; LOUIS AMODIO ADMIN. SEC'Y/ACTIN BA TO PASSAIC VALLEY WATER COMMISSION.

ADMIN. SEC'Y. LOUIS AMODIO CERTIFIED TO THE CHAIR THAT ALL THE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-6 ET SEQ. WERE MET.

CFO WEISS LED ALL PRESENT IN THE PLEDGE OF ALLEGIANCE.

2. PUBLIC COMMENT: NONE

3 Comptrollers Report: CFO WEISS GAVE THE MONTHLY FINANCL REPORT

4 RESOLUTION ENTERING EXECUTIVE SESSION: MOTION BY COMM. RON VAN RENSALIER SECOND BY COMM. JOSEPH KOLODZIEJ (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE). TIME 10:00 AM

5. PRESIDENT RUBY COTTON RECONVENED THE PUBLIC MEETING AT 11:15 AM

THE FOLLOWING COMMISSIONERS RESPONDED: RUBY COTTON, JEFFREY LEVINE, JOSEPH KOLODZIEJ, RIGO SANCHEZ-AND RONALD VAN RENSALIER WERE PRESENT. A QUORUM WAS ESTABLISHED.

CONSENT AGENDA:

6. MINUTES-COMM. RON VAN RENSALIER MOVED THE APPROVAL-OF THE MINUTES FROM THE MAY 12, 2021 IN CAMERA AND REGULAR MEETING, SECONDED BY COMM JOSEPH KOLODZIEJ (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE)

PRES. RUBY N. COTTON RECEIVED AND FILED MISCELLANEOUS PURCHASE ORDERS PLACED BY THE PURCHASING DEPARTMENT FOR THE PERIOD OF 5-06-21 THRU 6-04-2021.

RESOLUTIONS:

7. COMM. JOSEPH KOLODZIEJ MOVED THE APPROVAL OF THE BELOW RESOLUTIONS SECONDED BY COMM CARMEN DEPADUA (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE)

- a. Resolution: Request to Procure Water Metering System by the Proprietary Goods Exception to the Local Public Contract Law
- b. Resolution: Request to Procure Water Hydrants by the Proprietary Goods Exception to the Local Public Contract Law
- c. Resolution: State Contract #19-TELE-00656 Computer Equipment from Dell Marketing LP of Round Rock, Texas in the amount of \$304,606.01
- d. Resolution: Change in Scope of Professional Services for Project 19-P-89 "Professional Services to Assist PVWC in Competitive Contracting Procurement of a new CMMS System" with Westin Technology Solutions, LLC of Milwaukee, Wisconsin in the amount of \$335,075.00 for a revised not-to-exceed amount of \$893,995.00
- e. Resolution: Contract #20-C-1 "Acquisition of Software License and Maintenance for the Competitive Contracting Procurement of Computerized Maintenance Management System (CMMS)" Recommendation to award a Seven (7) year contract to CentralSquare Technologies, LLC of Lake Mary, Florida on the amount of \$642,662.19
- f. Resolution: Contract #20-C-1 "Professional Services for Software Implementation of Computerized Maintenance Management System (CMMS)" Recommendation to award a Three (3) year contract to Cardno, Inc. of Clearwater, Florida on the amount of \$1,440,685.00
- g. Resolution: Awarding Various Professional Services Contracts (Reviewed and Recommend by General Counsel)
- h. Resolution Authorizing the Sale of Surplus Personal Property no longer for Public Use (On-Line Auction)

NEW BUSINESS:

8. Summary of Disbursements & Payrolls thru JUNE 9, 2021, in the amount of \$10,263,712.62 with the Joint Certification of Treasurer, GERALD FRIEND and Comptroller Weiss. COMM. GERALD FRIEND MOVED, SECOND BY COMM. JOSEPH KOLODZIEJ. ADOPTED, ON THE ROLL; AYES:7 COMMISSIONER RIGO SANCHEZ (MONTANA/P&A AUTO)

9. RECOMMENDATIONS FROM EXECUTIVE SESSION:

MOTION BY COMMISSIONER RON VAN RENSALIER SECONDED BY COMMISSIONER JEFF LEVINE: (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE)

A. COMMEMORATE JUNETEENTH 1:00 PM CLOSE ON FRIDAY, JUNE 18th, 2021

**MOTION BY COMMISSIONER RIGO SANCHEZ SECONDED BY COMMISSIONER
JOSPH KOLODZIEJ: (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE)**

B. I. Promotions

a. Jeff Baig as Provisional General Supervisor Water (Replacing Andy Bisesi)

Current Title: Assistant General Supervisor Water
Current Salary: \$128,727.05
Current Range: \$51,667.20 - \$128,727.05
Proposed Salary: \$171,368.05
Proposed Range: \$75,000 - \$171,368.05

b. Michael Irvolino as Engineering Aide, Engineering

Current Title: Water Sample Collector, Purification
Current Salary: \$74,604.19
Current Range: \$18,636.80 - \$65,278.58
Proposed Salary: No Change
Proposed Range: \$45,000.00 - \$84,685.50

c. Lana Frazier as Engineering Aide, Engineering

Current Title: Pumping Station Operator, Pump Station
Current Salary: \$71,611.07
Current Range: \$35,000.00 - \$71,612.50
Proposed Salary: No Change
Proposed Range: \$45,000.00 - \$84,685.50

II. Transfers

d. Aaron Wade from Distribution to Maintenance (Department Transfer)

Current Title: Laborer 1
Current Salary: \$47,592.45
Current Range: \$38,000.00 - \$65,258.28
Proposed Salary: No Change
Proposed Range: No Change

III. New Hires

e. Kleber Cedeno

Technical Assistant MIS (Management Information Systems)
Proposed Salary: \$50,000.00
Proposed Range: \$50,000.00 - \$75,000.00

f. Esteven Severino

Technical Assistant MIS (Management Information Systems)
Proposed Salary: \$50,000.00
Proposed Range: \$50,000.00 - \$75,000.00

g. Marina Paulino

Technical Assistant MIS (Management Information Systems)
Proposed Salary: \$50,000.00
Proposed Range: \$50,000.00 - \$75,000.00

MOTION BY COMMISSIONER RIGO SANCHEZ SECONDED BY COMMISSIONER JEFF LEVINE: (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE)

C. RESOLUTION AMENDMENT: ANNUAL SUMMER HELP PROGRAM

WHEREAS, Passaic Valley Water Commission has determined that its annual summer help program is organizationally efficient, labor cost effective and beneficial to the communities it serves; and

WHEREAS, Passaic Valley Water Commission's summer help program is authorized to take place commencing from June 28, 2021 (on or about) and ending on September 3, 2021; and

WHEREAS, The Commissioners of Passaic Valley Water Commission wish to Amend Resolution 21-54 Approved on May 12, 2021 to Read as follows:

NOW, THEREFORE, BE IT RESOLVED, that the following criteria and standards be adopted by the Commission in its summer help program, as follows:

1. All summer help must be full-time, matriculated secondary or higher education (or equivalent) student: Proof of school shall be submitted with application.
2. All summer help must be 17 years of age (Graduated from High School) and not over the age 25.
3. The commission shall pay a wage of \$13.00 per hour for all summer student employment and \$15.00 per hour for all Student Intern employment (6 Month max employment).
4. Each Commissioner and the Executive Director shall be entitled to select up one (1) additional student for a total of two (2) for summer employment.
5. The resolution in existence on nepotism, dated 4/14/93, as stated, does not apply to summer student help.
6. Summer student work will be under the supervision of the Department Heads, working with the Personnel Department.
7. Department Heads will advise areas where work is needed and the Personnel Department will provide a job description of the position to be filled as well as age requirements for jobs.
8. Follow all of PVWC's COVID Procedures (Attached).

BE IT FURTHER RESOLVED, the Commission shall comply with all Federal, State and Local rules and regulations regarding the employment of summer student employees.

BE IT FURTHER RESOLVED, a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

BE IT FURTHER RESOLVED, that the policy hereby adopted shall be incorporated into and codified in the official personnel manual of the Passaic Valley Water Commission.

MOTION BY COMMISSIONER RIGO SANCHEZ SECONDED BY COMMISSIONER JEFF LEIVE: (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE)

D. RESOLUTION: AUTHORIZING PVWC TO ENTER INTO AN AGREEMENT WITH THE LAW FIRM OF WILENTZ, GOLDMAN & SPITZER, P.A. FOR LEGAL SERVICES RELATEWD TO "PFAS" POLLUTERS

10. ADJOURNMENT

MEETING ADJOURNED, TIME: 11:31 AM

NEXT MEETING: WEDNESDAY, JULY 14, 2021 AT 9:30 AM

/TBL
6/16/21